

Knowledge and Skills Assessment for Pharmacy Workers - Verification Checklist for Preceptors or Self-assessment

General Awareness

	student	preceptor	Date
Knows where to access OHS legislation			
Has attended host site orientation			
Is aware of procedure to report incidents			
Is aware of site emergency response plans			
Is aware of legal rights related to OHS			
Has had appropriate immunizations			
Has had pre-placement or other medical screening			
Has reviewed the handbook of OHS Hazards and Controls for Pharmacy Workers			
Has reviewed the "test your knowledge" section of the Handbook			

Biological Hazards and Controls

	student	preceptor	Date
Can select disinfectants and dilute appropriately			
Knows how to use disinfectants properly			
Demonstrates proper use of Biological Safety Cabinet			
Dons and doffs gloves properly			
Is aware of common biological hazards and controls			
Uses Personal Protective Equipment as required			

Chemical Hazards and Controls

	student	preceptor	Date
Has had WHMIS training			
Knows where MSDSs are kept			
Has reviewed MSDSs and safe working procedures for chemicals in use			
Has been trained in spill response			
Demonstrates ability to work safely with hazardous drugs			
Knows where emergency eyewash and shower are located			
Is aware of proper chemical storage			
Knows and uses appropriate PPE			

Physical Hazards and Controls

	student	preceptor	Date
Is aware of signs and symptoms of ergonomic issues/musculo-skeletal problems			
Can adjust workstation properly			
Understands hazards of repetitive motion and adjusts work to reduce risk			
Has had appropriate training for working with radioisotopes			
Wears appropriate footwear to reduce slips and falls			
Handles sharps properly			
Demonstrates ability to work safely with heat sealers			
Wears appropriate PPE			
Uses all available machine guards			

Psychological Hazards and Controls

	student	preceptor	Date
Is aware of organizational policies and procedures regarding abuse and violence			
Is able to identify examples of abusive behaviour			
Understands working alone legislation and can identify principles as they apply			
Is aware of communication procedures when working alone			
Is aware of access to Employee Assistance and Critical Incident Stress management programs			
Understands signs and symptoms of depression and substance abuse			
Understands the importance of a healthy lifestyle and a good work-life balance			
Understands and practices good cross-generational communication			
Knows the reporting procedure for environmental factors that may be impacting psychological well-being			

