

Rural Area Programs

Banff/Canmore

Job Resource Centre - Trans-Canada Solutions Inc		
Location	2, 714-10 th Street Canmore, Alberta	314 Marten Street Banff, Alberta
Phone	(403) 678-6601	(403) 760-3311
Web	www.jobresourcecentre.com	
Description of Services:	<p>Career and employment services: helps Albertans enhance their career planning, work search and job maintenance skills. Services include career information, job information, labour market information, assessment services for funding, exposure course access, and promotion of community connections. Services are available in Banff and Canmore and are available in both French and English. Services to employers include job postings, consulting services and Labour Market Information. The JRC also provides foreign worker and immigration information services to employers in the Bow Valley.</p> <p>Youth Connections: provides career and employment planning services to youth ages 16-24. Services are available in Banff and Canmore.</p> <p>Workplace Training: assists eligible Albertans increase their skills and obtain viable employment through training on the job with employers. Services are available in Banff and Canmore.</p>	

Training Connections Computer Drop-In Service– Bow Valley College

Location	800 Railway Avenue, Canmore, Alberta	102 Spray Avenue, Banff, Alberta
Phone	(403) 678-3126	
Web	Web Site: www.bowvalleycollege.ca/canmore	
Description of Services:	<p>This program provides a training and computer drop-in service in both Canmore and Banff for eligible Clients to access in order to produce résumés, search for jobs on-line, submit on-line employment applications, access training and education information, upgrade their skills, maintain their current level of computer skills while searching for employment or utilize the labs as a learning environment for their distance education.</p> <p>Services to employers are also available to enhance an employee's current skills to make them more efficient and effective in doing their job and reducing staff turnover due to inadequate skills. Providing this skill training for employees while they are working gives them motivation to remain employed and “learn while they work”. This computer lab skill enhancement service will provide the flexibility to allow employees to complete their self-paced training program at their workplace or in BVC's computer labs.</p>	

Integrated Training – Bow Valley College Canmore Campus

Location	800 Railway Avenue, Suite 105, Canmore, Alberta
Phone	(403) 678-3126
Web	www.bowvalleycollege.ca/canmore
Description of Services:	This 22 week program (including a 6 week work experience) will offer a selection of industry/occupational skills training for unemployed clients in the Canmore/Banff area. Clients select one of 4 options: Office Administration Applications; Accounting Applications; CADD Administration Applications and Health Care Administration.

Banff/Canmore/Airdrie/Cochrane

Self-Employment Program – Community Futures Centre West	
Location	6, 205 - 1st Street East, Cochrane, Alberta
Phone	(403) 932-5220
Web	www.cfcwest.com
Description of Services:	A 26-week self employment-training program for unemployed clients in the Cochrane, Airdrie, Banff and Canmore areas. Clients complete a Business Plan while attending a series of training sessions and one on one coaching.

Cochrane

Prospect Human Services Society- Rockyview Employment Services – Airdrie and Cochrane		
Location	Airdrie Employment Services 129 Bowers Street N.E. Airdrie, Alberta	Cochrane Employment Services #5, 118-1 Street West Cochrane, Alberta
Phone	(403) 948-9711	(403) 709-0010
Web	www.prospectnow.ca	www.prospectnow.ca
Description of Services:	<p><i>Career and employment services:</i> helps Albertans enhance their career planning, work search, job maintenance skills. Services are available in Airdrie and Cochrane. Services to employers include job postings, consulting services and Labour Market Information.</p> <p><i>Youth Connections:</i> provides career and employment planning services to youth ages 16-24. Services are available in Airdrie and Cochrane.</p> <p><i>Workplace Training:</i> assists eligible Albertans to increase their skills and obtain viable employment through training on the job with employers. Services are available in Airdrie and Cochrane.</p>	

Integrated Training – Bow Valley College

Location	Airdrie Campus Main Street and First Avenue Airdrie, Alberta
Phone	(403) 948-6556
Web	www.bowvalleycollege.ca
Description of Services:	<p>This program is designed to give unemployed adults with multiple barriers to employment, the opportunity to improve their employability skills through BVC's Career Transitions (CT) program. Clients will receive a thorough academic and personal employability skill assessment followed by instruction in: self-management skills, employment related short courses, limited academic upgrading, job shadowing, career research & decision making, basic computer training and a 4 week work experience placement.</p>

High River/Okotoks

McBride Career Group Inc. – Okotoks and High River Career and Employment Centre		
Location	Bay 3, 87 Elizabeth St Okotoks, AB	#6, 28-12 Ave. S.E. High River, AB
Phone	(403) 995-4377	(403) 601-2660
Web	okotoks@mbridecareergroup.com highriver@mbridecareergroup.com	
Description of Services:	<p>Career and employment services: helps Albertans enhance their career planning, work search and job maintenance skills. Services include career information, job information, labour market information, assessment services for funding, exposure course access, and promotion of community connections. Services are available in High River and Okotoks. Employer Services include job fairs, job postings, spotlight of local employers, and Labour Market Information.</p> <p>Youth Connections: provides career and employment planning services to youth ages 16-24. Services are available in High River and Okotoks.</p> <p>Workplace Training: assists eligible Albertans increase their skills and obtain viable employment through training on the job with employers. Services are available in High River and Okotoks.</p>	