

## ***Policy Manual Update***

Subject: **Updating Directors in the Alberta Works Policy Manual**

Number: IS-ETW/NETW-2011-007; IS-LEARNER-2011-004;  
HB-2011-003; CSS-2011-002; ETS-2011-006

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### **Background:**

Effective January 18<sup>th</sup>, 2011, the Minister issued Ministerial Order No 6/2011 – Designation of Directors, recognizing the new organizational structure within Workforce Supports.

As a result of this Ministerial Order, the Executive Director, Alberta Works Programs, Workforce Supports is to be responsible for Parts 2, 4, 5, 6, 7, and 8 of the *Income and Employment Supports Act* (the *Act*) and the Executive Director, Business Innovations, Workforce Supports is to be responsible for Part 3 of the *Act*.

### **Intent:**

To ensure Alberta Works policies reflect the correct delegations and titles.

### **Policy:**

The following Employment and Training Programs policies have been updated:

- [Disability Related Employment Supports \(DRES\)](#)
- [Review of Training Provider Decisions Delegated by the Director](#)
- [Attendance Policy Requirements](#)
- [Monitoring, Auditing, and Remedial Action](#)

The following Child Support Services policy has been updated:

- [Goals, Principles, Authorities and Responsibilities: Program Authorities](#)

The following Health Benefits policies have been updated:

- [Health Benefits Review Committee: Jurisdiction](#)
- [Health Benefits Review Committee: Policy](#)
- [Health Benefits Review Committee: Procedures](#)

The following ETW/NETW policies have been updated:

- [Income Support Overviews: Legislative Authorities](#)
- [One-Time Issues](#)
- [Special Diets](#)
- [Director Approval](#)
- [Appeal Decision Review: Introduction and Authority](#)
- [Appeal of Health Benefits](#)
- [Appeal of Benefits Issued Under Director Approval](#)
- [Citizen's Appeal Panel](#)
- [Repayment Agreements](#)

The following Learner policy has been updated:

- [Director Approval](#)